
**Employment Standards for Vocational Education Administrators,
Matrix and Rule**

The Background:

Rule 0520-1-2-.03(10)(i) provides for employment standards for vocational education supervisory positions. In April 1999, the Assistant Commissioner of Vocational-Technical Education notified school systems that the standard must be met by July 2001 in order to be in compliance with the standard.

The Commissioner extended waivers for the standard (to include the 2003-04 school year) to those individuals who were in vocational director positions prior to April 1999, but did not meet the criteria set forth in the standard. There are currently 19 vocational directors who are on waivers.

A task force was convened this past year to clarify and strengthen the current vocational employment standard for those who administer vocational programs in Tennessee. There had been confusion in the field regarding employment standards and waivers. The recommendation provides clarification of requirements and a professional matrix process for those who seek to become vocational administrators.

The Recommendation:

The State Board of Education approved this item on final reading January 28, 2005.

Rule Revision

Employment Standards for Vocational Education Administrators

Subparagraph (i) of paragraph (10) of Rule 0520-1-2-.03 Employment Standards is amended by deleting the subparagraph in its entirety and substituting instead the following language so that as amended it shall read:

- (i) Persons holding vocational education supervisory positions, including local directors, supervisors, coordinator specialists, assistant principals for vocational education, and center administrators, shall have one of the following sets of qualifications:
 - 1. A bachelor's degree in vocational education from an accredited four-year college or university, three years of teaching experience in an approved vocational-technical education program and two years of appropriate employment experience in a recognized occupation, or
 - 2. A bachelor's degree with a vocational education endorsement, three years teaching experience, two years of appropriate work experience, and completion of (by July 1, 2008 or within a three-year period from the date of employment) the required matrix of vocational-technical core competencies for professional development, or
 - 3. An endorsement as a PreK-12 administrator or secondary supervisor or principal and completion of (by July 1, 2008 or within a three-year period from the date of employment) the required matrix of vocational-technical core competencies for professional development.